

**Contact:** Hazel Brinton  
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**Date:** Monday, 31 October 2022

**\*Physical Meeting**

Dear Sir or Madam

**The Council – Tuesday, 8 November 2022, 6.00 pm – New Council Chamber - Town Hall**

A meeting of the Council will take place as indicated above.

**Please Note** that any member of the press and public may listen in to proceedings at this meeting via the weblink below –

<https://youtu.be/spOTgeWJ7o4>

The agenda is set out overleaf.

Yours faithfully

Assistant Director Legal & Governance and Monitoring Officer

To: Members of the Council

Councillors:

Karin Haverson (Chairman), Wendy Griggs (Vice-Chairman), Mark Aplin, Nigel Ashton, Mike Bell, Mike Bird, Steve Bridger, Peter Bryant, Gill Bute, Mark Canniford, Ashley Cartman, John Cato, Caritas Charles, Caroline Cherry, James Clayton, Sarah Codling, Andy Cole, Peter Crew, John Crockford-Hawley, Ciaran Cronnelly, Mark Crosby, Donald Davies, Catherine Gibbons, Caroline Goddard, Hugh Gregor, Ann Harley, Sandra Hearne, David Hitchins, Steve Hogg, Nicola Holland, Ruth Jacobs, Huw James, Patrick Keating, John Ley-Morgan, Stuart McQuillan, Phil Neve, Ian Parker, Robert Payne, Marcia Pepperall, Bridget Petty, Lisa Pilgrim, Terry Porter, Geoffrey Richardson, David Shopland, Timothy Snaden, Mike Solomon, James Tonkin, Richard Tucker, Richard Westwood and Roz Willis.

**This document and associated papers can be made available in a different format on request.**

## **Agenda**

### **1. Public Participation, petitions, and deputations (Standing Orders 2 (vi) and 17)**

The Council will hear any person who wishes to address it in accordance with the Standing Orders. The Chairperson will select the order of the matters to be heard.

Each person will be limited to a period of five minutes for public participation and deputations and three minutes for petitions. This section of the meeting must not exceed 30 minutes and discussion must not refer to a current planning application.

The Council will also receive questions from the public and provide answers thereto, subject to the Chairperson being satisfied that the questions are relevant to the business of the meeting.

Requests must be submitted in writing to the Assistant Director Legal & Governance and Monitoring Officer, or to the officer mentioned at the top of this agenda letter, by noon on the day before the meeting and the request must detail the subject matter of the address.

### **2. Apologies for absence**

### **3. Declaration of Disclosable Pecuniary Interest (Standing Order 37)**

A Member must declare any disclosable pecuniary interest where it relates to any matter being considered at the meeting. A declaration of a disclosable pecuniary interest should indicate the interest and the agenda item to which it relates. A Member is not permitted to participate in this agenda item by law and should immediately leave the meeting before the start of any debate.

If the Member leaves the meeting in respect of a declaration, he or she should ensure that the Chairperson is aware of this before he or she leaves to enable their exit from the meeting to be recorded in the minutes in accordance with Standing Order 37.

### **4. Minutes 12 July 2022 (Pages 9 - 18)**

12 July 2022 to approve as a correct record (attached).

### **5. Outcomes and recommendations from development sites consultation (Pages 19 - 100)**

Report of Councillor Canniford (attached)

### **6. Procurement and commissioning plan for the future highways service delivery model (Pages 101 - 130)**

Report of Councillor Hogg (attached)

**7. MetroWest Phase 1 Update - governance and funding agreements (Pages 131 - 174)**

Report of Councillor Bridger (attached)

**8. Climate change action plan and progress report (Pages 175 - 250)**

Report of Councillor Petty (attached)

**9. Reports and matters referred from the Executive - dated 19 October 2022**

None.

**10. Petitions to be presented by Members (Standing Order No. 16)**

These have to be received by the Assistant Director Legal & Governance and Monitoring Officer by 12.00 noon on the day of the meeting.

**11. Motions by Members (Standing Order No. 14) (Pages 251 - 252)**

(1) First Bus – Councillor Charles (attached)

**12. Question Time (Standing Order No.18)**

Questions must relate to issues relevant to the work of the Executive.

Members are requested to supply the Democratic Services Officer with a note of each question at, or just after, the meeting. A summary note of each question will be included in an appendix to the minutes.

**13. Matters referred from previous meeting**

None.

**14. Chairperson's announcements**

**15. Leader's announcements**

**16. Chief Executive's announcements**

**17. Political Balance Update**

Oral report from the Assistant Director, Governance and Monitoring Officer advising numbers as follows:

Independent 14; Conservative 13; Liberal Democrats 10; Labour 6; Green 4 and no political group 3.

**18. Forward Plan dated 2 November 2022**

(to follow)

**19. Policy and Scrutiny Panel Report**

None.

**20. Corporate Parenting Report (Pages 253 - 254)**

Report of Councillor Gibbons (attached)

**21. Heritage Champion Report 2022 (Pages 255 - 264)**

Report of Councillor Crockford-Hawley (attached)

**22. Reports and matters referred from the Policy/Overview and Scrutiny Panels other than those dealt with elsewhere on this agenda**

None.

**23. Reports and matters referred from the other Committees other than those dealt with elsewhere on this agenda**

None.

**24. Reports on joint arrangements and external organisations and questions relating thereto (Pages 265 - 270)**

**(1) Avon Fire Authority**

Report from Councillors Jacobs and Davies (attached)

**(2) Avon and Somerset Police and Crime Panel**

Report from Councillor Crew (attached)

**(3) West of England Combined Authority Joint Scrutiny Committee**

None

**(4) Bristol Water Challenge Panel**

Report from Councillor Richardson (attached)

**25. Dispensation Regarding Absence from Meetings under S85 of the Local Government Act 1972 (Pages 271 - 272)**

Report of the Assistant Director, Legal & Governance and Monitoring Officer (attached)

**26. Draft Municipal Calendar 2023/24 (Pages 273 - 278)**

Report of Assistant Director Legal and Governance and Monitoring Officer (attached)

**27. Urgent business permitted by the Local Government Act 1972 (if any)**

For a matter to be considered as an urgent item, the following question must be addressed: "What harm to the public interest would flow from leaving it until the

next meeting?” If harm can be demonstrated, then it is open to the Chairman to rule that it be considered as urgent. Otherwise, the matter cannot be considered urgent within the statutory provisions.

### **Exempt Items**

Should the Council wish to consider a matter as an Exempt Item, the following resolution should be passed -

“(1) That the press, public, and officers not required by the Members, the Chief Executive or the Director, to remain during the exempt session, be excluded from the meeting during consideration of the following item of business on the ground that its consideration will involve the disclosure of exempt information as defined in Section 100I of the Local Government Act 1972.”

Also, if appropriate, the following resolution should be passed –

“(2) That members of the Council who are not members of the Council be invited to remain.”

### **Mobile phones and other mobile devices**

All persons attending the meeting are requested to ensure that these devices are switched to silent mode. The chairman may approve an exception to this request in special circumstances.

### **Filming and recording of meetings**

The proceedings of this meeting may be recorded for broadcasting purposes.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting, focusing only on those actively participating in the meeting and having regard to the wishes of any members of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Assistant Director Legal & Governance and Monitoring Officer’s representative before the start of the meeting so that all those present may be made aware that it is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting.

### **Emergency Evacuation Procedure**

#### **On hearing the alarm – (a continuous two tone siren)**

Leave the room by the nearest exit door. Ensure that windows are closed.

Last person out to close the door.

**Do not** stop to collect personal belongings.

**Do not** use the lifts.

**Follow** the green and white exit signs and make your way to the assembly point.

**Do not** re-enter the building until authorised to do so by the Fire Authority.

**Go to Assembly Point C – Outside the offices formerly occupied by Stephen & Co**